

TENANT INFORMATION SHEET

All homeowners leasing their property are required to submit this completed form to the HOA for record-keeping and security purposes.

PROPERTY INFORMATION

- Property Address / Unit No.: _____
- Homeowner's Name: _____
- Homeowner's Contact No.: _____
- Homeowner's Email Address: _____

TENANT INFORMATION

- Full Name of Tenant(s): _____
- Nationality: _____
- Date of Birth: _____
- Government ID Presented (Type & No.): _____

CONTACT DETAILS

- Tenant's Mobile No.: _____
- Tenant's Email Address: _____
- Emergency Contact Person: _____
- Emergency Contact No.: _____

LEASE DETAILS

- Lease Start Date: _____
- Lease End Date: _____
- Expected Length of Stay: _____
- Number of Occupants: _____

VEHICLE INFORMATION (if applicable)

- Vehicle Owner: _____
- Vehicle Make/Model: _____
- Color: _____
- Plate Number: _____

HOUSEHOLD PETS (if any)

- Type/Breed: _____
- Quantity: _____
- Vaccination Status (if applicable): _____

HOA ACKNOWLEDGEMENT

I/We acknowledge that we have received, read, and agree to comply with all HOA rules, regulations, and community policies. Any violation may result in penalties as provided by the HOA.

- Tenant's Signature: _____ Date: _____
- Homeowner's Signature: _____ Date: _____

FOR HOA USE ONLY

- Date Received: _____
- Received By: _____
- Remarks: _____