Building the country.
Camella
A Vista Land Company

REQUEST FOR REFUND

DATE: _____

SUBDIVISION:	**BLOCK:**	**LOT:**
OWNER'S NAME:	**CONTACT NUMBER:**	

Sir / Ma'am:

I am requesting the refund of my construction bond covered by O.R. Number: _____. My construction has been completed and the site has been inspected by your engineer as shown by his approval hereunder.

Your immediate response will be greatly appreciated.

_____
(BUYER / HOMEOWNER)

NOTE: Please present inspection slip signed by the site engineer.

TO BE FILLED-OUT BY CCD STAFF

REQUEST FOR REFUND NO.: _____

BUILDER'S CASH BOND

AMOUNT PAID: **Php** _____

Less: CHARGES: Php _____
PROCESSING FEE: Php _____
RESTORATION COST: Php _____

REFUNDABLE (PAYABLE): **Php** _____

Processed by: Approved by:

_____ _____
(signature over printed name) Head, Cutomer Care Department

Please present this claim stub and (1) valid ID upon claiming of construction bond refund.
For representative please bring your SPA copy or Authorization.

SUBDIVISION:	**BLOCK:**	**LOT:**
OWNER'S NAME:		

AMOUNT OF REFUND : **Php** _____

For Follow-up: Call: _____ After **7-10** days

Look for: _____ of Finance Department

Claiming of refund is every Monday to Friday; from 10:00 AM to 5:00 PM only.